



Twin Rocks Sanitary District  
PO BOX 69  
Rockaway, OR 97136

## Agenda

Board Meeting March 10, 2022

### Board Members

- |                   |                         |
|-------------------|-------------------------|
| 1) Richard Seward | V/C                     |
| 2) Joann Baker    | Secretary               |
| 3) Jerry Berndt   | Treasurer               |
| 4) Ron Hemberry   | Budget Officer/Chairman |
| 5) Jerry Stanfill | Board Member            |

### Staff

Joe Nemeyer, Plant Mgr.  
Cory Perkins, Plant Operator  
Jennifer McHugh, Office Manager

### MEETING CALLED TO ORDER \_\_\_\_\_ – Roll Call

**MINUTES:** Read Minutes for **February 9<sup>th</sup>** – Approve Minutes?

Motion to approve - \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

### **FINANCIAL REPORT & AUTHORIZATION OF BILLS:**

Approval of Bills and Financial Report – Checks # **4823 - 4845**

Motion to approve \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

### **Committee Reports:**

Safety Comm. (Richard)--

### **Old Business:**

- **Electronic Billing – January Quarter** – How did the quarter go? – Jennifer has report
- **SDIS Best Practices Program & Duties of Board Members** – will need to be brought up at a later date
- **Budget Committee Members** – Do we have enough people? Invitations for the April meeting?
- **House with Easement Issue** – Letter

### **New Business:**

- **Budget Report**

### **Correspondence:**

**Budget Calendar Dates for 2022:**

**Budget Committee:** Richard Seward, Joann Baker, Jerry Berndt, Ron Hemberry, Jerry Stanfill

**Budget Officer:** Voted on – **Ron Hemberry is the Budget Officer**

**Budget Developers:** Jennifer McHugh, Dena Singer (our cpa)

**Appointees:** ?

**Budget Prep by Staff- January 25<sup>th</sup> and January 28<sup>th</sup>**- Question: a 2% increase in rates from **Resolution 21/22-8** needs to be addressed for inclusion into Budget or not.

*Board voted not to increase the rates on 1/13/2022 [appropriate Resolution to be filed] --* **Done on 2/09/22 \*\*\*\*signed in resolution book 6**

**Budget Proposal for Budget** ready for *February 9<sup>th</sup>* Board meeting

**Appoint Budget Officer & Committee on March 10<sup>th</sup>**

**Publish 1<sup>st</sup> meeting Notice-** 2 weeks before Budget Meeting in Headlight Herald

**April 1<sup>st</sup> Meeting Notice-** 1 week before Budget meeting in Headlight Herald

**Budget Committee Meeting on April 14<sup>th</sup> at 9:00 am**, followed by Board Meeting where Board approves proposed Budget given by the Budget Committee

**April 29<sup>th</sup>—Publish Notice and Summary of Budget** hearing at 9:00 am

**May 12<sup>th</sup>—Adopt Budget and make appropriations**, Resolution adopting the Budget, making appropriations and levying taxes. Prepared LB-50, Certification Forms, etc.

**June 30<sup>th</sup>—Submit Documents to County Clerk**

**STAFF REPORT**

*Plant Manager --*

*Office Manager—*

*Board Concerns--*

**Next meeting: April 14, 2022**