

# Minutes of Twin Rocks Sanitary District

May 14, 2026, Board Meeting

## Board Members

- 1) George Bean Board Member at Large
- 2) Joann Baker Secretary
- 3) Jerry Berndt Vice-Chair
- 4) Ron Hemberry Chairman
- 5) Jerry Stanfill Treasurer/Finance

## Staff

- 1) Cory Perkins Plant Operations Manager
- 2) Jennifer McHugh Office Administrations Manager

## Meeting Called to Order at 8:57 am

Roll Call by Ron Hemberry. All present.

## Public Comments:

No Public in attendance.

## Minutes:

Members read the Minutes for the April 9, meeting.

Motion to approve George B Second, Joann B motion carried, Minutes approved.

*Emailed Minutes to all Board Members 2 days before the Board Meeting for review and a copy printed for the meeting.*

## FINANCIAL REPORT & AUTHORIZATION OF BILLS:

Approval of Bills and the Financial Report – Checks # 5552 - 5565, EFT, and ACH payments.

Motion to approve Jerry B. Second, Jerry S. Motion carried. All bills are to be paid.

Two board members reviewed and signed all bills and payments before the meeting.

## Committee Reports:

**Safety Comm. (Cory)** – no report for today.

## Budget Hearing:

Final Review on the 26/27 Budget. Went over this in detail in March and discussed with the Budget Committee in April. No new questions today. Voted on approving the 2026/2027 Budget as recommended by the Budget Committee, Jerry S. motioned to approve and George B. seconded. All voted unanimously. Read the Budget Resolution 25/26-6 from the budget, it was then signed by Ron H. and Joann B. The next step is the LB-50 and sending that with the budget and rate resolution to the County by July 15<sup>th</sup>.

## Old Business:

**Second Reading of the Rate Resolution 25/26-5** – the first reading was on 4/9/26 and today is the second reading. Resolution was read to increase rates 3.5%. George B motioned to approve this new rate increase for the 26/27 FY, Jerry S seconded. All voted unanimously. This new rate will be effective starting July 1, 2026. Continuing the discussion from last month on the Tillamook sewer service rates as they have voted to increase their \$90 monthly fee up 35% and to put a bond on the ballot in November. There was comments and

discussion on our rates going forward and how Jennifer and Cory are staying on top on of everything Plant related for the budget in detail.

**Electronic Billing for April Quarter and AR** – Mailed out 8 quarterlies that are 2 quarters out & 7 April annuals and 1 January annual (Statements with invoices) on 5/6/26. We did have three properties sales this month. Today's AR for the FY has an outstanding balance of \$27k. For the April Quarter only there is \$16k, with four April Annuals not paid as of today. This gives us a 97% of money deposited vs. what was invoiced.

#### **New Business:**

**NSDA – Resolution Recognizing National Special District Day on May 6, 2026.** SDAO/NSDA asked us to recognize May 6<sup>th</sup> as National Special Day with a Resolution and to put this information out on social media. The Resolution 25/26-7 was read. There was discussion on how many states have Special District and how we fall in the Nation as a Special District. Special District leaders from across the nation were to meet in Washington DC with members of Congress on May 6<sup>th</sup> this year for a first annual National Special District Day. **Jerry S motioned to recognize May 6<sup>th</sup> as Special District Day with Resolution 25/26-7, Jerry B seconded. All voted unanimously.**

**LB-50, starting our lien list for customers** – This is the last thing to do for the budget. Our list was started on May 7<sup>th</sup> with 23 customers this year that fall on the list for a total on \$13,858.47. These are customers that have 3 or more quarters outstanding. In 2025 we started with 22 customer and ended with 12 customers that we sent to the county on our LB-50. The first customer lien letters will be sent out next week, then another will be sent at the beginning of June, and lastly a certified letter at the end of June. These customers were emailed and mailed invoices, statements, and letters throughout the year. There was discussion on customers that are on the list over and over.

#### **Correspondence –**

Email from SDAO – they are looking to see if anyone would like to join their board of Directors.

Email from SDAO – on 4/28/26 in their weekly email there was an announcement for the state of OR that the minimum wage will increase by 3.3% in July.

#### **Staff Reports:**

**Plant – Cory:** The backhoe attachment we sold was picked up in April. We had a line repair on Breaker St. with Advanced Excavation's help it is now fixed. Jetty lift station pump was pulled for some debris removal. Inland replaced all the control switches at the Pine Beach Loop lift station. Removed a few trees that were leaning by the shop. Our annual Back Flow devises have been checked. After a long delay EC has started the install for the VFD on our Effluent pump. We are looking at building a shed roof for the panels at Pine Beach Loop, they get beat on from the weather and this will help with that. We are checking with the HOA for CC&Rs on roof type for material choices.

We do have our own push camera we purchased in 2012, that has about 80' of line to it and it does not have a self-righting ability. TSR does most of our annual camera work to inspect main lines, they have a tracker camera with a 500' line. We do use ours for small line work, to verify repairs, and emergency situations. I would like to upgrade ours as cameras have come a long way since we purchased ours. I did get one quote so far that was about \$14k with a 200' line and self-leveling capabilities. I wanted to make sure what the board's thoughts on this as being a vital piece of equipment to upgrade were before getting more quotes. After some discussion on the usage, types of cameras, and where it falls in the budget. **The Board all agreed to go forward with getting quotes as this is a useful piece of the equipment needing an upgrade.**

**Office – Jennifer:** I did take a vacation day on Tuesday, May 12. Monday the 25<sup>th</sup> is Memorial Day – the office will be closed. I will need to leave early on the 26<sup>th</sup> – Dentist apt. I will be taking a couple of days in June. I will have the dates for you at the next meeting.

I have started changing all the Memorized transactions for each active customer to the new rate for their invoicing, I will be done with that by the end of May and ready for the July invoicing.

Twin Rocks Sanitary District is a Drug Free Work Place and an Equal Opportunity Employer and Provider. Discrimination is prohibited by federal law. Complaints of discrimination may be filed with the Secretary of Agriculture, Washington DC, 20250

I will send Jerry and Joann an email shortly for the vector online class for public meeting law, so watch for that email from me.

Next month we will have a couple of things to go over for Best Practices.

**Board Concerns** – none.

**Motion to adjourn Jerry S, seconded by George B, the meeting adjourned at 10:07 am  
Next meeting: June 11, 2026, Thursday @ 9am**

---

**Ron Hemberry, Board Chairman**

---

**Date**