



Twin Rocks Sanitary District  
PO BOX 69  
Rockaway, OR 97136

**Agenda for Board Meeting**  
June 13, 2024

**Board Members**

- |                   |               |
|-------------------|---------------|
| 1) George Bean    | Board Member  |
| 2) Joann Baker    | Secretary     |
| 3) Jerry Berndt   | Vice-Chairman |
| 4) Ron Hemberry   | Chairman      |
| 5) Jerry Stanfill | Treasurer     |

**Staff**

- |                                 |
|---------------------------------|
| Cory Perkins, Plant Operator    |
| Jennifer McHugh, Office Manager |

**MEETING CALLED TO ORDER \_\_\_\_\_ – Roll Call**

**MINUTES:** Read Minutes for **May 9, 2024** – Approve Minutes  
Motion to approve - \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

**FINANCIAL REPORT & AUTHORIZATION OF BILLS:**

Approval of Bills and Financial Report – **Checks #5262 - 5281, EFT, and ACH payments**  
Motion to approve \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

**Committee Reports:**

Safety Comm. (Cory)--

**Old Business:**

- **Electronic Billing – April Quarter** and financials - Jennifer
- **Updates from Cory on the plant improvements:** DO Probe, Blower Project, and Lift Stations.
- **Security of the Plant**
- **Best Practices - Class for the Board in Vector**

**New Business:**

- **Employee Handbook**

**Correspondence:** Several emails and letters to report this month.

**STAFF REPORT**

*Plant Manager --*

*Office Manager—*

*Board Concerns-*

**Next Board meeting: July 11<sup>th</sup> – 9am**

**Twin Rocks Sanitary District Budget Calendar 2024/2025**

**June 30<sup>th</sup> – July**

**Submit Documents to County Clerk**