



Twin Rocks Sanitary District
PO BOX 69
Rockaway, OR 97136

Agenda for Board Meeting
Board Meeting June 9, 2022

Board Members

- | | |
|-------------------|-------------------------|
| 1) Richard Seward | V/C |
| 2) Joann Baker | Secretary |
| 3) Jerry Berndt | Treasurer |
| 4) Ron Hemberry | Budget Officer/Chairman |
| 5) Jerry Stanfill | Board Member |

Staff

- | |
|---------------------------------|
| Joe Nemeyer, Plant Mgr. |
| Cory Perkins, Plant Operator |
| Jennifer McHugh, Office Manager |

MEETING CALLED TO ORDER _____ – Roll Call

MINUTES: Read Minutes for **May 12th** – Approve Minutes?

Motion to approve - _____ 2nd _____

FINANCIAL REPORT & AUTHORIZATION OF BILLS:

Approval of Bills and Financial Report – Checks # **4878 - 4899**

Motion to approve _____ 2nd _____

Committee Reports:

Safety Comm. (Richard)--

Old Business:

- **Budget** – The last thing for the Budget is the Prepare LB-50 and other reports for the county
- **Late Fees and Other Fees**
- **Electronic Billing – April Quarter** – How is the April quarter going? – Jennifer has report
- **SDIS Best Practices Program & Duties of Board Members** – and Boardroom Dancing, this video is 1 hour 17 mins, when does the group want to set this up or does this at all.

New Business:

- **Audit August 17/18** – preliminary reports started
- **Customer Issue**

Correspondence:

SDAO – Statewide SDC Study focus Group Registration for 6/13/22 from 10a-1130a Zoom

SDAO – Database Update; will add Cory

LIGP – interest rate is up from .75% to .90%

Bill Brown – asking for an approval for a rate increase

Post Box is up from 150 last year to 160 this year

Oregon One Call – Proposed increase for Oregon 811 Service Tariff Rates

Also, for increases – the Headlight Herald

STAFF REPORT

Plant Manager --

Office Manager—

Board Concerns--

Budget Calendar Dates for 2022:

Budget Committee: Richard Seward, Joann Baker, Jerry Berndt, Ron Hemberry, Jerry Stanfill

Budget Officer: Voted 2/9/2022 – **Ron Hemberry is the Budget Officer**

Budget Developers: Jennifer McHugh, Dena Singer (our cpa)

Appointees: Carla Albright, Troy Taylor, George Baker, Amy Aguinaga, and Mike Kingsbury

Budget Prep by Staff- January 25th and January 28th- Question: a 2% increase in rates from **Resolution 21/22-8** needs to be addressed for inclusion into Budget or not.

Board voted not to increase the rates on 1/13/2022 [appropriate Resolution to be filed] -- **Done on 2/09/22 ****signed in resolution book 6**

Budget Proposal for Budget ready for *March 10th* Board meeting

Appoint Budget Officer & Committee on March 10th

Publish 1st meeting Notice- 2 weeks before Budget Meeting in Headlight Herald – 3/29/22 & 4/5/22

April 1st Meeting Notice- 1 week before Budget meeting in Headlight Herald – 4/26/22 & 5/3/22

Budget Committee Meeting on April 14th at 9:00 am, followed by Board Meeting where Board approves proposed Budget given by the Budget Committee – **Committee voted to accept the budget without any changes**

April 15th – Publish LB-1 after approval voting by committee – **Published 5/10/22**

May 12th - Publish Notice and Summary of Budget LB-1 hearing at 9:00 am - **Published 5/10/22**

May 12th—Adopt Budget and make appropriations, Resolution adopting the Budget, making appropriations and levying taxes. Prepared LB-50, Certification Forms, etc. – **Budget adopted 5/12/2022**

June 30th—Submit Documents to County Clerk – July 15th last date to submit

Next meeting: July 14, 2022 – 9am