



Twin Rocks Sanitary District
PO BOX 69
Rockaway, OR 97136

Agenda

Board Meeting February 9, 2022

Board Members

- | | |
|-------------------|-----------------------------------|
| 1) Richard Seward | V/C |
| 2) Joann Baker | Secretary |
| 3) Jerry Berndt | Board Member |
| 4) Ron Hemberry | Treasurer/Budget Officer/Chairman |
| 5) Jerry Stanfill | Board Member |

Staff

Joe Nemeyer, Plant Mgr.
Cory Perkins, Plant Operator
Jennifer McHugh, Office Manager

MEETING CALLED TO ORDER _____ – Roll Call

MINUTES: Read Minutes for January 13 – Approve Minutes?

Motion to approve - _____ 2nd _____

FINANCIAL REPORT & AUTHORIZATION OF BILLS:

Approval of Bills and Financial Report – Checks # **4805 – 4822**

Motion to approve _____ 2nd _____

Committee Reports:

Safety Comm. (Richard)--

Old Business:

- **Electronic Billing – January Quarter** – How did the quarter go? – Jennifer has report
- Budget Schedule – see below
- Resolution done for Sewer Rate
- SDAO Annual Conference starts tomorrow – Jennifer will be in the virtual conference

New Business:

- **Treasurer Board Member** – vote. Ron is currently the Chair and Treasurer
- **SDIS Best Practices Program** - Ron
- **Public Notice Wording** – New law that includes Electronic Portal – Jennifer

Correspondence:

Budget Calendar Dates for 2022:

Budget Committee: Richard Seward, Joann Baker, Jerry Berndt, Ron Hemberry, Jerry Stanfill

Budget Officer: Voted on

Budget Developers: Jennifer McHugh, Dena Singer (our cpa)

Appointees: ?

Budget Prep by Staff- January 25th and January 28th- Question: a 2% increase in rates from **Resolution 21/22-8** needs to be addressed for inclusion into Budget or not.

*Board voted not to increase the rates on 1/13/2022 [appropriate Resolution to be filed] --Done on 2/09/22 ****signed in resolution book 6*

Budget Proposal for Budget ready for *February 9th* Board meeting

Appoint Budget Officer & Committee on March 10th

Publish 1st meeting Notice- 2 weeks before Budget Meeting in Headlight Herald

April 1st Meeting Notice- 1 week before Budget meeting in Headlight Herald

Budget Committee Meeting on April 14th at 9:00 am, followed by Board Meeting where Board approves proposed Budget given by the Budget Committee

April 29th—Publish Notice and Summary of Budget hearing at 9:00 am

May 12th—Adopt Budget and make appropriations, Resolution adopting the Budget, making appropriations and levying taxes. Prepared LB-50, Certification Forms, etc.

June 30th—Submit Documents to County Clerk

STAFF REPORT

Plant Manager --

Office Manager—

Board Concerns--

Next meeting: March 10, 2022