



Twin Rocks Sanitary District
PO BOX 69
Rockaway, OR 97136

Agenda for Board Meeting
Board Meeting December 14, 2023

Board Members

Staff

1) George Bean	Board Member	
2) Joann Baker	Secretary	Cory Perkins, Plant Operator
3) Jerry Berndt	Vice-Chairman	Jennifer McHugh, Office Manager
4) Ron Hemberry	Budget Officer/Chairman	
5) Jerry Stanfill	Treasurer	

MEETING CALLED TO ORDER _____ – Roll Call

MINUTES: Read Minutes for **November 9th, 2023** – Approve Minutes?

Motion to approve - _____ 2nd _____

FINANCIAL REPORT & AUTHORIZATION OF BILLS:

Approval of Bills and Financial Report – Checks # **5170 - 5183, EFT, and ACH payments**

Motion to approve _____ 2nd _____

Committee Reports:

Safety Comm. (Cory)--

Old Business:

- **Electronic Billing – Oct Quarter** and Financial Reporting–Jennifer
- **Update on Website** - handout
- **Update from Cory for the Scada System** – voting on sole source or bidding
- **Update from Cory for the Blower Project**

New Business:

- **Employee Bonuses**
- **Job Descriptions Updated**
- **SDAO Conference Agenda**
- **Hand Outs for 2024 Holidays & Board Meetings & Board Member contact list**

Correspondence: SDAO Liability Ins, State of OR Ethics increase

STAFF REPORT

Plant Manager -- Joe’s retirement gift has been ordered.

Office Manager—

Board Concerns--

Next meeting: January 11th, 2023 – 9am