



Twin Rocks Sanitary District
 PO BOX 69
 Rockaway, OR 97136

Agenda for Board Meeting
 Board Meeting March 13, 2024

Board Members

- 1) George Bean Board Member
- 2) Joann Baker Secretary
- 3) Jerry Berndt Vice-Chairman
- 4) Ron Hemberry Chairman
- 5) Jerry Stanfill Treasurer

Staff

- Cory Perkins, Plant Operator
- Jennifer McHugh, Office Manager

MEETING CALLED TO ORDER _____ – Roll Call

MINUTES: Read Minutes for **February 8th, 2024** – Approve Minutes?

Motion to approve - _____ 2nd _____

FINANCIAL REPORT & AUTHORIZATION OF BILLS:

Approval of Bills and Financial Report – **Checks #5211- 5230, EFT, and ACH payments**

Motion to approve _____ 2nd _____

Committee Reports:

Safety Comm. (Cory)--

Old Business:

- **Electronic Billing – January Quarter** and Financial Reporting, Jennifer
- **Update from Cory for the Scada System –**
- **Update DO Probe - Cory**
- **Update from Cory for the Blower Project**

New Business:

- **24/25 FY Budget** – Appoint Budget Officer, Appoint Budget Committee, General Fund, 1st
 Reading of Rate Resolution
- **SDAO Best Practices**
- **SDAO Conference Update** – Jerry S, Ron, and George

STAFF REPORT

Plant Manager --

Office Manager—

Board Concerns--

Next meeting: April 11th – 9am

Twin Rocks Sanitary District Budget Calendar 2024/2025

February 8th

Prepare Draft of proposed Budget

March 14th	Appoint Budget Officer & Appoint Budget Committee
March 18th	Publish 1st Meeting Notice for April Budget meeting Publishing 3/26/24 & 4/2/24
April 15st	Publish 2nd Meeting Notice for May Budget Hearing Publishing 4/23/24 & 4/30/24
April 11th	Budget Committee Meeting at 9 AM & Approve proposed Budget by Committee Second Reading of Ordinance & Resolution Signing both the Ordinance & Resolution Second Reading of Rate Resolution Sign New Rate Resolution
April 29th	Publish LB-1 for the Budget Hearing – May 9 Publishing 5/7
May 9th	Budget Hearing 9 AM and Adopt Budget Sign Budget Resolution
June 9th	If Budget is not adopted in May Adopt Budget Make Appropriations
June 30th	Submit Documents to County Clerk